

Work Session Meeting Minutes
February 5, 2025

Meeting was called to order at 6:30 pm.

Those present were J. Granstrom, C. MacAdams, P. McConnell, J. Clotworthy, S. Ostrom, B. Darrow, C. Houchins The Solicitor was Brian Lozuke

Public Notice:

This meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein.

Open to the Public: Motion by C. MacAdams 2nd by B. Darrow All in Favor Carried

Pat Heiser of 221 S. Hannevig Ave. stated her frustrations with her neighbors leaving their trash cans out all the time and leaves left in the street. Resident feels some neighbors and new residents are not taking care of their properties.

Closed to the Public Motion by C. MacAdams 2nd by B. Darrow All in Favor Carried

ORDINANCES:

- Current Ordinances
- Bond Ordinance
- Regulating Front Yards and Road Verges
- Regulations for the Use of Public Park Gazebos

Administrator Giles reviewed the ordinances on the next Council meeting agenda that will have a 2nd Reading – Public Hearing. Administrator Giles also discussed the purchase of a new street sweeper and that the cost would be split between Brooklawn and Westville. Administrator Giles recommended \$150,00 be budgeted for Borough Homes to complete rehabs that need to be done. Council president MacAdams discussed the regulating front yards ordinance and use of public park gazebos ordinance.

RESOLUTIONS:

- Authorizing Tax Assessor to Initiate a Reassessment of Property in Brooklawn
Solicitor Lozuke and Administrator Giles had a lengthy discussion with Council regarding the Reassessment process.
- Authorizing Appointment of Permanent Full Time Police Officers: Brandon James, Eric Lederer and Bryan Moye Jr.
- Authorizing Bingo and Raffle Licenses for The Arc of Camden County
- Authorizing Bingo and Raffle Licenses for Camden County Hero Scholarship

- Authorize the Execution and Submission of the Application for Local Recreation Improvement Grant, FY2025 for Waterfront Park Improvements – Administrator Giles stated the grant was submitted for a project for a retainer wall, planters and a walkway
- Authorization to Apply Municipal Lien

ITEMS OF DISCUSSION:

- Rental of the Community Center – Discussion on the clean out of the community center and the need to establish rates going forward for the use of the center.
- Borough Homes – Council member Houchins gave an update on Borough Homes including rental increases and the revenue it will generate.
- RFP for Solicitor and Cyber – Administrator Giles
- Budget – AFS – ADS – Administrator Giles stated he will have more information regarding the new budget at the March Council meeting
- Water Updates – M. Ostrom gave an update on the progress of the new system
- MEL – Administrator Giles discussed the MEL class and asked everyone to participate to be eligible for a \$250.00 of our deductible for employment liability
- Create new bank account through 1st Colonial Bank for check verification – Administrator Giles discussed the reason for the new account that provides an extra layer of protection for the Borough.

ADJOURNMENT:

Motion S. Ostrom 2nd C. Houchins

All in favor: Carried