

Reorganization meeting
January 2, 2025

Meeting was called to order by Mayor Granstrom at 6:00 pm. Those present were C. MacAdams, J. Clotworthy, P. McConnell, S. Ostrom, C. Houchins. The Solicitor was Timothy Scaffiddi

Public Notice:

This meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein.

Old Business:

Unfinished Business for 2024

RESOLUTION NO. 168 -24 -Authorization to Establish and Implement a Fair and Open Process for the Selection of Solicitor Services and Cyber Security Services for the Borough of Brooklawn for the Year 2025

Motion: C. MacAdams
Second: C. Houchins
Roll Call Vote: 5-0

Motion to close all business for 2024

Motion: C. MacAdams
Second: S. Ostrom
All in favor: Carried

New Business:

Introduction of Guests

Swearing in of Council Members:

Patricia McConnell
Stacey Ostrom
Bruce Darrow - unexpired term
Mayor Jerry D. Granstrom - unexpired term

Nomination for President of Council

Motion: By C. Houchins - Nomination of C. MacAdams
Second: S. Ostrom
Roll Call Vote: 5-0
Oath of office of Council president by Mayor Granstrom

RESOLUTIONS:

Resolution by Title Only (Group 1)

1. Meeting nights for Borough for 2025
2. Temporary appropriations for 2025 operations
3. Adoption of By-Laws for 2025
4. Authority of 2025 Investments of Borough Funds
5. Signing of Instruments for the Payment of Money
6. Borough Depository for 2025
7. Interest Rates for Taxes & other Municipal Charges
8. Official Newspapers for 2025
9. Parks, Ballfields and Playgrounds
10. Cash Management Plan for 2025
11. Establish Borough Office Hours for 2025
12. Establish Rates for Police Services & Equipment
13. Establish OPRA Hours for 2025
14. Establish Rates for Fire Services & Equipment
15. Establish Rates for Services and Equipment for DPW

Motion: C. MacAdams

Second: S. Ostrom

Roll Call Vote: 5-0

Resolution by Title Only (Group 2)

16. Appointment of Planning Board Solicitor – Andrew Viola
17. Appointment of Borough Auditor – Bowman & Company
18. Appointment of Insurance Agent – Conner Strong
19. Appointment of Bond Counsel – Parker McCay
20. Appointment of Borough Engineer – Bryson and Yates
21. Appointment of Borough Planner – Kei Engineering
22. Appointment of Fund Commissioner – Michael Mevoli

Motion: C. MacAdams

Second: J. Clotworthy

Roll Call Vote: 5-0

Resolution by Title Only (Group 3)

23. Appointment of Borough Administrator – Ryan Giles
24. Appointment of Deputy Superintendent of Public Works – Michael Ostrom
25. Appointment of Building Sub-Code – Wayne Hans
26. Appointment of Plumbing Sub-Code & Inspector – Fabrizio Flaiano

27. Appointment of Fire Sub-Code – Keith Knight
28. Appointment of Electrical Sub-Code & Inspector – Mark Laggy
29. Appointment of Deputy OEM Coordinators – James Anderson & Matt McKinney
30. Appointment of Police Clerk – Stacey Brewster
31. Appointment of Deputy Registrar – Todd Twichell
32. Appointment of Deputy Borough Clerk – Todd Twichell
33. Appointment of Alternate Registrar – Melissa Perry
34. Appointment of Borough Treasurer – Stacey Brewster
35. Appointment of Borough Homes Coordinator – Melissa Perry
36. Appointment of Water Utility Clerk – David Chorzelewski
37. Appointment of Construction Secretary – Melissa Perry
38. Appointment of Tax Collector – Nicole O’Hara
39. Appointment of Deputy Tax Collector – Ryan Giles
40. Appointment of Personnel Officer – Ryan Giles
41. Appointment of Code Enforcement Officer – Michael Ostrom
42. Appointment of Housing Inspector – Dennis Morina
43. Appointment of Borough Handyman – Daniel Toppin
44. Appointment of Construction Official – Mark Laggy
45. Appointment of Personnel Committee – Colin MacAdams, Patricia McConnell, John Clotworthy
46. Appointment of Borough Plumber – Steve Robb
47. Appointment of Crossing Guards - Kathleen Maass, Elena Mitrakos, Jeanette Multanski, Eugene Sullivan, Karen Ostrom, Anthony Ceraso, Keith Harris, Stacey Haubenstein
48. Appointment of Planning/ Zoning Secretary – Melissa Perry
49. Appointment of Planning and Zoning Council Rep and Mayor Designee – Bruce Darrow and Christina Houchins
50. Appointment of Assistant Part-Time Deputy CFO – Alexander Ortiz
51. Appointment of Borough Groundskeeper -Harry Murray
52. Appointment of Part time Administrative Assistant – Abigail Giles
53. Appointment of Planning & Zoning Board Alternate – Brittany Henry
54. Appointment of Payroll Processing – Prime Point Services

Council member J. Clotworthy abstained from Resolution #52

Council member S. Ostrom abstained from Resolution #24

Motion: P. McConnell

Second: C. MacAdams

Roll Call Vote: 5-0

Swearing in of Borough Appointees by Mayor Granstrom

Council Committee Appointments for 2025

Motion: J. Clotworthy

Second: S. Ostrom

Roll Call Vote: 5-0

CONCLUSION OF NEW BUSINESS

Approval of Payment of Bills:

Motion: P. McConnell

Second: C. MacAdams

Roll Call Vote: 5-0

PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five-minute time limit while addressing the Governing Body)

Motion to open: S. Ostrom

Second: P. McConnell

All in Favor: Carried

Assemblyman William Spearman congratulated everyone and wished everyone a happy new year. Assemblyman Spearman stated on behalf of 5th Legislative District that they are here for us and anything we need to please reach out to him. Brittany Henry of 221. N. Hannevig Ave. inquired about the appointment of Borough Engineer which Administrator Ryan Giles addressed. Kathleen Maass 306 Christiana St. asked Administrator Giles to introduce the Solicitor, which Administrator Giles did.

Motion to close: C. MacAdams

Second: C. Houchins

All in Favor: Carried

Open to Council Members and Department Heads:

Council member Clotworthy wished everyone a Happy New year and thanked everyone for having him on Council for another year. Council member McConnell wished everyone a happy new year and congratulated both Council member Ostrom and mayor Granstrom on their swearing in. Council member Houchins congratulated

everyone and stated she is looking forward to the new year and the changes that will be coming. Council member Ostrom she is excited about the new year and is looking forward to the new projects. Council president MacAdams stated he is excited for the new year and congratulated everyone on their appointments. Colin stated he is excited about the progress of the water plant and asked Deputy Public Works Superintendent Mike Ostrom to give a general update on the progress. Council member MacAdams thanked Assemblyman Spearman for attending the meeting and looks forward to working together. Assemblyman Spearman gave an update on the funding for the flooding problem and bulkhead project. Mayor Granstrom thanked Assemblyman Spearman for his help. Mayor Granstrom thanked the outgoing Engineer and Solicitor for their years for service to the Borough of Brooklawn. Mayor Granstrom wished everyone a happy new year and congratulated everyone on their appointments. Administrator Giles congratulated everyone that was sworn in and stated his door is always open and he looks forward to the new year.

Motion to adjourn: P. McConnell
Second: J. Clotworthy
All in favor: Carried

Next meeting (worksession) scheduled for January 15, 2025