

Public meeting  
August 21, 2023

Meeting was called to order by Mayor McCleary at 6:30 pm.

Those present were M. Mevoli, J. Granstrom, P. McConnell, J. Clotworthy, S. Ostrom.  
The Solicitor was Timothy Higgins

**Public Notice:**

This meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein.

**MEETING MINUTES:** Regular session held on July 17, 2023

**Motion to accept** S. Granstrom 2<sup>nd</sup> P. McConnell  
**All In Favor:** Carried

**COMMITTEE REPORTS:**

**Motion to accept** J. Clotworthy 2<sup>nd</sup> M. Mevoli  
**All In Favor:** Carried

**CORRESPONDENCE:**

**ONGOING PROJECTS:** Progress Report on new businesses and on projects were discussed by the Mayor.

**PUBLIC PORTION:** (Individuals must state their name and address for the record and respect the five-minute time limit while addressing the Governing Body)

**Motion to open** P. Moses 2<sup>nd</sup> J. Granstrom  
**All in Favor:** Carried

Fran McKinney 107 Lake Drive stated he had a discussion with Greg Evans and is happy with the progress being made regarding the storm drainage improvements and looks forward to a solution of the problem.

**Motion to close** J. Clotworthy 2<sup>nd</sup> P. Moses  
**All in Favor:** Carried

**ENGINEER'S REPORT** - Greg Fusco stated there is a change order on the agenda for approval for the reconstruction of Fourth Street – Phase 2.

Bids were received regarding the improvements to Lake Drive and the recommendation is that Landberg Construction be awarded the contract. Final revisions have been sent to the DEP regarding the PFNA plant improvements. Plans and specifications have been sent to the UDSA for review. The timeline and completion of the project was discussed with Mayor & Council

**OLD BUSINESS:**

**ORDINANCES:**

**BOND ORDINANCE:**

**ORDINANCE No. 11-2023** - Bond Ordinance Authorizing the Purchase of Water Equipment for \$100,000

**Motion to Open to the Public** By P. Moses **2nd** P. McConnell

**Motion to Close to the Public** By M. Mevoli **2nd** P. Moses

**Adoption:**

**Motion to Adopt:** By J. Clotworthy **2nd** M. Mevoli

**Roll Call Vote:** 6-0

**ORDINANCE No. 12-2023** - Amending Article III, Chapter 150, Zoning, in the Code of the Borough of Brooklawn

**Motion to Open to the Public** By P. McConnell **2nd** P. Moses

**Motion to Close to the Public** By M. Mevoli **2nd** J. Clotworthy

**Adoption:**

**Motion to Adopt:** By M. Mevoli **2nd** J. Granstrom

**Roll Call Vote:** 6-0

**NEW BUSINESS:**

**RESOLUTIONS:**

**CONSENT AGENDA**

The items listed below are considered to be routine by the Borough of Brooklawn and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by  
Roll Call Vote)*

**RESOLUTION NO. 117-2023** - Authorization to Submit an Award Extension Request for LA-2021 MA Borough of Brooklawn Reconstruction of Lake Drive 04 to the New Jersey Department of Transportation

**RESOLUTION NO. 118-2023** - Authorization to Apply Municipal Lien

**RESOLUTION NO. 119-2023** - Authorizing Acceptance of Resignation from Fire Subcode Official - David Munoz, Effective August 1, 2023

**RESOLUTION NO.120-2023** - Authorizing a Refund for Overpayment of Taxes - Block 3, Lot 2 in the Amount of \$3,213.67

**RESOLUTION NO. 121-2023** - Authorizing Bingo and Raffle Licenses for St. Mary's

**RESOLUTION NO. 122-2023** - Authorizing Appointment of Municipal Judge - William Stopper- Effective September 1, 2023

**RESOLUTION NO. 123-2023** - Authorizing the Purchase of Water Meters Through a Co-Op Program in the Amount of \$297,114.00

**RESOLUTION NO. 124-2023** - Authorizing Bingo and Raffle Licenses for South Jersey Mothers of Multiples

**RESOLUTION NO. 125-2023** - Authorization to Approve Voucher No. 3 and Change Order No. 3 for Work Performed by DiMeglio Construction Company, Inc. for the Reconstruction of Fourth Street - Phase 2 Project (no increase or decrease)

**RESOLUTION NO. 126-2023** - Authorizing the Appointment of Abigail Giles - Part - time Summer Administrative Office Help

**RESOLUTION NO. 127-2023** - Authorizing a Refund of One Month of Rent to Danielle Polo - 234 New Jersey Road

**RESOLUTION NO. 128-2023** - Authorizing Bingo License for Woman's Club of Westville

**RESOLUTION NO. 129-2023** - Authorizing Bingo & Raffle Licenses for Marine Corps League

**RESOLUTION NO. 130-2023** - Authorizing Award of Contract for the Reconstruction and Storm Drainage Improvement to Lake Drive from Second Street Phase 1 to Third Street to Landberg Construction

**Motion to accept:** J. Clotworthy **2<sup>nd</sup>** M. Mevoli  
**Roll Call Vote: 6-0**

**CONCLUSION OF NEW BUSINESS:**

**BILLS & VOUCHERS:**

List of Bills:

Motion to pay all bills and vouchers that are in order

**Motion to accept:** P. Moses **2<sup>nd</sup>** M. Mevoli  
**Roll Call Vote: 6-0**

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:**

No comment from Chief Ellis, stated all is good. Council member S. Ostrom had no comment, but conveyed a message from Public Works Asst. Superintendent M. Ostrom that the progress on the new gazebo on Timber Blvd. and the waterfront is coming along and should be completed quickly. Council member P. McConnell had no comment. Council member P. Moses stated the tree in firemen’s circle has died and discussed the fungus that has affected the trees. Patrick also discussed the progress on the moving of the bus shelter and new crosswalk on New Broadway. Council member M. Mevoli discussed new signage throughout the Borough and also working with Chief Ellis on a study that will be completed so a decision can be made on the possible lowering of the speed limit. Council member J. Clotworthy gave an update on the progress on the new playground and gave details of the next steps to the completion of the project and also talked about the volunteers that will be helping with the construction. Council member J. Granstrom commented on the progress of the new gazebo and that it is coming along nice. Mayor McCleary stated her excitement regarding the new playground. Mayor McCleary discussed a new format going forward regarding the reporting of ongoing projects by each Council member. Administrator R. Giles asked Council to share with him the projects everyone is working on so he can update the spreadsheet. Administrator Giles discussed a finding on the audit report and a corrective action plan that will be completed.

**MEETING ADJOURNMENT:**

**Motion** J. Clotworthy **2<sup>nd</sup>** P. Moses  
**All in favor:** Carried

*Next meeting scheduled for Monday, September 18, 2023*