

Borough of Brooklawn Construction/Zoning/Code Enforcement
301 Christiana St. - Brooklawn, NJ 08030
Phone: 856-456-0750 Ext.105 Fax: 856-456-1874
Email: mperry@brooklawn-nj.com



Application for Certificate of:

- Residential Dwelling RESALE FEE= \$100.00
- Commercial Property RESALE FEE = \$120.00 Cash ___ or Check# ___
- CO Reinspection FEE = \$50.00
- Change of Tenant FEE=\$ 100.00

Address: _____ Block: ___ Lot: ___

Owner of property: _____ Phone# _____

Address of owner: _____ SAME AS ABOVE

Address - City, State and zip code **MUST BE LISTED** if different than address applied for

Realtor/ Agent: _____ Phone# _____

Tenant/ Buyer of property: _____ Phone# _____

Settlement Date: _____ Lock Box# _____

INSPECTION: (See attached checklist for inspection requirement guidance)

Date: _____ Time: _____

Please Note:

CO Inspections for both **Rental Properties / Residential Sales or Commercial Properties** are completed on Tuesday & Thursday between 10:00 am -12:00 pm **by appointment only**
Application and fee must be received prior to scheduling any Inspection

If application and fee is mailed in, address to "Attn: Construction" with a check made payable to: Borough of Brooklawn. You are required to call our office to schedule the Inspection once we've received the completed form and payment.

Inspection report to be: Mailed to the owner ___ Picked up ___ Emailed to: _____

Signature of Applicant: _____ Print name of Applicant: _____

**Water Final Reading Request: \$25.00 – Payment by check (payable to Borough of Brooklawn)
Cash or money order**

Please note: If settlement date is within 3 days from the date of application, the fee is \$100.00

Contact information to send final water read to: _____