

Reorganization
January 2nd, 2018

Meeting was opened by Mayor Theresa Branella at 6:00pm. Those present were P. Moses, Mike Mevoli, J. McCleary, G. Gilbert, Patricia McConnell, and T. Branella. The Solicitor was Timothy Higgins, Esq..

This Meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein.

Unfinished Business for 2017:

No Resolutions.

Close business for 2017:

Motion – M. Mevoli
2nd – J. Granstrom
All in Favor: Carried.

Mayor Branella introduced Special Guest: Assemblywoman Arthur Barclay, Freeholder William Moen, Former Freeholder Thomas Gurick, & Freeholder Carmen Rodriguez.

Freeholder Moen swore in Councilman Mike Mevoli.
Assemblyman Arthur Barclay swore in Councilman Jerry Granstrom.

M. Mevoli nominated J. McCleary as Council President. Patricia McConnell seconded it. Everyone was in favor. The Council President was sworn in by Freeholder William Moen.

Resolution by Title Only for 2018 (Group 1)

1. Meeting nights for Borough for 2018
2. Temporary appropriations for 2018 operations
3. Adoption of By-Laws for 2018
4. Authority of 2018 Investments of Borough Funds
5. Signing of Instruments for the Payment of Money
6. Borough Depository for 2018
7. Interest Rates for Taxes & other Municipal Charges
8. Official Newspapers for 2018
9. Parks, Ballfields and Playgrounds
10. Cash Management Plan for 2018
11. Establish Borough Office Hours for 2018
12. Establish Rates for Police Services & Equipment
13. Establish OPRA Hours
14. Establish Rates for Fire Services & Equipment
15. Establish Rates for Services and Equipment for DPW

Motion – M. Mevoli
2nd – J. McCleary
All in Favor: Carried

Resolution by Title Only for 2018 (Group 2)

16. Appointment of Borough Solicitor – Timothy Higgins
17. Appointment of Planning Board Solicitor – Michael P. Albano
18. Appointment of Borough Engineer – Kei Associates
19. Appointment of Borough Auditor – Bowman & Company
20. Appointment of Fund Commissioner – Michael Mevoli
21. Appointment of Insurance Agent – Conner Strong
22. Appointment of Public Defender – Charles Wigginton
23. Appointment of Prosecutor – Andrew S. Viola
24. Appointment of Bond Counsel – Parker McCay
 - Motion – G. Gilbert
 - 2nd – J. Granstrom
 - All in Favor: Carried

Resolution by Title Only for 2018 (Group 3)

25. Appointment of Court Administrator – Dawn Abate
26. Appointment of Deputy Court Administrators – Karen Eckert, Sharon McMaster, Cynthia White
27. Appointment of Superintendent of Public Works – Donna Domico
28. Appointment of Building Sub-Code & Zoning Official – Christopher Mecca
29. Appointment of Housing Inspector – Jim Burleigh
30. Appointment of Code Enforcement Officer – Jim Burleigh
31. Appointment of Plumbing Sub-Code & Inspector – Charles Johnston
32. Appointment of Fire Sub-Code – Al Riley
33. Appointment of Electrical Sub-Code & Inspector – Mark Laggy
34. Appointment of Deputy OEM Coordinator – Norman Wallace
35. Appointment of Deputy Registrar – Maria Branson
36. Appointment of Alternate Registrar – Anna Minix
37. Appointment of Deputy Borough Clerk/Treasurer – Anna Minix
38. Appointment of Borough Home Coordinator – Anna Minix
39. Appointment of Administrative Assistant – Todd Twichell
40. Appointment of Water Utility Clerk & Construction Secretary – Maria Branson
41. Appointment of Personnel Officer – Ryan Giles
42. Appointment of Deputy Purchasing Agent – Anna Minix
43. Appointment of Municipal Judge – Krisden McCrink
44. Appointment of Planning/Zoning Council Representative – Mike Mevoli & Julie McCleary
45. Appointment of Planning/Zoning Board members – Christine Rubino, Joe Klepka
46. Appointment of Tax Collector – Maria Branson
47. Appointment of Human Relations Committee – G. Gilbert, P. McConnell, J. McCleary
48. Appointment of Drug Alliance Coordinator – Samuel Rosetti
49. Appointment of Crossing Guards – Denise Boulden, Kathleen Maass, Elena Mitrakos, Jeanette Multanski, Eugene Sullivan, Alexis Tomkins
50. Appointment of Municipal Shade Tree Committee – Patricia Marchionne, Patricia McConnell, Todd Twichell (Secretary)
51. Appointment of Borough Plumber – Rich Borgesi

- 52. Appointment of Borough Handyman – John Goslin
- 53. Appointment of Town Historian – Elaine Hill
- 54. Appointment of Class II Special Police Officers – Joshua Blackiston, Brian Schules
- 55. Appointment of Board of Health Members – Todd Twichell, Gertrude Bunting, Patrick Moses, Tiffany Soska
- 56. Appointment of Tax Assessor – James Duda
 - Motion – M. Mevoli
 - 2nd – G. Gilbert
 - All in Favor: Carried.

T. Higgins swore in all the Borough appointees.

Council Committee Appointments:

- Motion – J. McCleary
- 2nd – M. Mevoli
- All in Favor: Carried.

Approval of Payment of Bills: \$ 139,835.42

- Motion – M. Mevoli
- 2nd – J. McCleary
- All in Favor: Carried.

No Comments noted from the Public,

Open to Council:

J. McCleary congratulated everyone who was appointed and thanked everyone for the support for council president.

P. Moses thanked everyone for attending. He congratulated M. Mevoli and J. Granstrom on getting elected.

M. Mevoli thanked all the professionals for their service. He said he is amazed by the support our town gets from the county and state. He said, “Without their support and help, our town would not survive in this new economy.” He thanked each of the guest individually. He also thanked everyone who help elect him to a new term.

G. Gilbert thanked everyone for coming out to their meeting.

Mayor Branella thanked all the professionals, boards, department heads, council, and administration for working hard over the last year. She feels blessed to have such a great dynamic group of people working for the borough.

Motion to Adjourn:

- Motion – M. Mevoli
- 2nd – G. Gilbert
- All in Favor: Carried.

Public Meeting
January 22nd, 2018

Meeting was opened by T. Branella at 6:30pm. Those present were J. McCleary, P. Moses, and P. McConnell. M. Mevoli, G. Gilbert and J. Granstrom were absent. The Solicitor was Timothy Higgins, Esq..

This Meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein.

Reading and Approval of Minutes of December 18th, 2017 and January 2nd, 2018:

Motion – J. McCleary
 2nd – P. Moses
 All In Favor: Carried.

Committee Reports:

Motion – P. McConnell
 2nd – J. McCleary
 All in Favor: Carried.

Open to the Public:

Jean Cotter from the Police and Fire Credit Union spoke about the credit union and all the benefits they offer. After a brief discussion, the Borough of Brooklawn signed up with the credit union for its employees.

Proclamation Acknowledging School Choice Week (January 21st to January 27th) presented by Mayor Branella.

Engineers Report from Greg Fusco, Kei Engineering:

Mr. Fusco gave a brief update on the USDA Water Project. He also discussed the USDA Sewer project. We are bidding the Creek Road Pump Station has been sent to the USDA for approval. When we have approval, we will bid the project immediately. He feels the numbers will be better this time around. He thanked everyone for their time.

New Business

Ordinance:

1-18 COLA Ordinance
 First Reading
 Motion – P. Moses
 2nd – P. McConnell
 All in Favor: Carried.

Resolutions:

57-18 Authorizing Bingo and Raffle License for Rotary of Gloucester City
 # 58-18 Authorizing Bingo and Raffle License for Saint Mary's Church
 # 59-18 Authorizing Bingo and Raffle License for Naz Regalbuto Scholarship Foundation
 # 60-18 Authorization to Pay Certain Bills Prior to Council Meetings
 # 61-18 Approving of Telephone Allowance for Mayor and Council

- # 62-18 Authorizing the Increase of Temporary Budget for 2018
 - # 63-18 Approving of Telephone and Travel Allowance for Borough Employees
 - # 64-18 Authorizing Raffle Licenses for Alice Costello School PTA
 - # 65-18 Authorizing Municipal Liens
 - # 66-18 Authorizing Execution of Shared Service Agreement with Audubon Park for Purchasing and Tax Collector Services
 - # 67-18 Authorizing Execution of Shared Service Agreement with Westville for Administrator and Municipal Clerk Services
 - # 68-18 Authorizing Execution of Contract for Animal Control with Independent Animal Control
 - # 69-18 Authorizing the Refund of an Overpayment (Certificate of Occupancy Inspection)
 - # 70-18 Rejection of Bids for Creek Road Pump station
- Motion – J. McCleary
 2nd – P. Moses
 All in Favor: Carried.

Approval of payment of bills: \$ 495,050.18

Motion – P. McConnell
 2nd – P. Moses
 All in Favor: Carried.

Open to Council:

Mayor Branella updated the council on the progress of Don't Block the Box on Broadway. She also let everyone know she attended the graduation a one of Brooklawn's volunteer firefighters, Iwona Kuczek. She told everyone on council to work on the attached project list. We will be spending the year completing projects on this list.

Motion to Adjourn – P. McConnell

2nd – P. Moses
 All in Favor: Adjourned.

Ryan Giles
 Borough Clerk