

WorkSession Meeting
October 3rd, 2012

Meeting was opened by Mayor Theresa Branella at 6:00pm. Those present were G. Gilbert, P. MacAdams, J. McCleary, M. Mevoli, T. MacAdams, J. Granstrom, and T. Branella. The Solicitor was Timothy Higgins, Esq..

This Meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein

Acceptance of Committee Reports

Motion – G. Gilbert
2nd – J. McCleary
All in Favor: Carried.

Engineer's Report – Update of ongoing projects by Greg Fusco, Kei Associates:

1) Reconstruction of Christiana Street project has been awarded to Bud Concrete. There is a Pre Construction meeting on October 4th. The leftover CDBG money from FY'11 will be used to fix select sidewalks around Brooklawn. The clerk informed council that they would be passing a resolution changing the project description of last year CDBG funds to sidewalk improvements at the October 15th meeting.

2) Round 12 Open Space Recreational Grant - M. Mevoli told everyone that the funds are going to be used for fixing of the fence around the ball fields, grading problems along the fields, and possible placement of a sidewalk along one field to help with the erosion on the one side. G. Fusco asked if they could meet to discuss what exactly is the grading problem councilman Mevoli was referring too. They agreed to meet on October 8th.

3) Informed everyone that we received \$135,530.00 discretionary aide needed to begin the grading of the Railroad Crossing Project. The clerk is sending a letter to the governor and DOT project managers thanking them for granting us our request. We think we now have to funds to move forward with this project.

4) M. Mevoli informed J. Granstrom that the firehouse roof bids were so overpriced and wanted his insight on the situation. M. Mevoli said that at the last meeting it was discussed that coating the roof maybe an option. G. Fusco said that upon inspection of the roof, it was determined that there maybe underlining problems the bidders seen. J. Granstrom asked G. Fusco if it was possible to spray the roof since it's a flat roof. He also asked what is the life expectancy of the roof with all the different options. G. Fusco said he would look into the options and there expectancy.

Everyone thanks G. Fusco for his time.

Open to Public

Police Chief, Francis McKinney, asked about what plans are there for the flower shop. R. Giles said that if we have permission from council, we could get an architect/engineer in the building to help estimate the cost of creating a police station. He also said that he was in touch with the bank that owned the property and they say they are ready to put up the property. Council gave their permission for preliminary investigation into the property, so they can make an informed decision about the building. The chief said he would get someone in there to get an idea on the cost. F. McKinney also informed everyone that we need a new police officer and they are in the process of doing a background check on the Civil Service list. F. McKinney said we are in need on a code enforcement officer. He has been doing it since Inspector Saymon retired. M. Mevoli said that we have a person in mind from another town. We might be able to do a shared service agreement with that town. T. Branella praised the chief for doing the best he can, but we need a code enforcement officer. M. Mevoli and F. McKinney said they would look into doing the shared service.

T. Branella mentioned that she went to a meeting recently about abandon properties. It was said in the meeting that municipalities are putting the abandon properties in the redevelopment zones and blighting the property. She also states that this may be a way to acquire more rental properties and increase revenue to borough.

D. Domico, Public Works Superintendent, informed council that she would like a new trash truck. The cost is approximately \$27,000 per year for seven years under a lease agreement. She is still working on the cost analysis with using Salem for their waste disposal. She also mentioned that public works is in the process of getting approval from CDBG to use some of the funds for putting Bollards along Timber Playground.

C. Thomas, Fire Inspector, said that the firehouse is having an open house about fire prevention on October 19th from 6:30 pm to 8:30 pm. He invites everyone to come out.

M. Mevoli spoke about the flyers for Halloween. He wants for the flyer to have the hayride from 3:00 pm till dusk and trick or treat from 3:00 pm till 7:00 pm.

Closed to the Public

Resolution: #134-12 Awarding of Bid for Municipal Land to C & L Machines for \$5,000

Motion – M. Mevoli

2nd – J. McCleary

All in Favor: Carried.

Discussion/Committee Updates

1) J. Granstrom:

He informed everyone that the Sam Cilurso, the Fire Chief, got hurt at his home over the weekend. He broke his left leg and right elbow. Council expressed their concerns and wishes him well on a speedy recovery.

2) G. Gilbert:

He wants to let everyone know that the borough home on Haakon will be done soon. We hope to be able to put a renter in there right away. He also spoke about the clothing bins being by the school. R. Giles informed him that we as a Borough, gets \$1,200 a year for placing the bin by the school. It is also picked up every week or if we call.

3) J. McCleary:

She said that we will be celebrating our Arbor Day on October 27th at 10 am. We are replanting a tree at Memorial park to replace a tree that was dedicated to John Reader. The Reader family will be in attendance.

4) P. MacAdams:

He wants to be brought up to speed about the firehouse renovations. S. Granstrom said he would call him with the update. P. MacAdams said the School Board is looking to buy the rectory next to the Church. They will have an answer by December. He wanted to know the timeline for the implementation of the new website. G. Gilbert said he would check with Mr. Anderson but based on his contract, it will take about eight months.

5) M. Mevoli:

Updated everyone on our JIF insurance. There may be a program for Liquor liability in firehouses. We lost revenue in our firehouse because of liability insurance, so there may be an improvement on that front. He will keep a close eye on the situation.

He mentions that we had an onsite job safety inspection on one of our road opening. He praised D. Domico and Public Works for doing a great job. The inspection showed only minor violations that should be fixed easily.

6) R. Giles: Borough Clerk

Informed council of the Best Practice survey was complete and we will lose 1 percent of our state aide. He asked if anyone had any comments or concerns with the report. None were noted.

He let everyone know that Bruce Wasson, the Housing Inspector, is resigning at the end of the month because of health issues. Everyone wished him well.

Resolution: #135-12 Executive Session for Contract Negotiations and Personnel at 7:45pm for about 1 Hour

Motion – G. Gilbert

2nd – J. McCleary

All in Favor: Carried.

Reconvened at 9:02pm.

Adjournment:

Motion to Adjourn – G. Gilbert
2nd – J. McCleary
All in favor: Adjourned.

Ryan Giles
Borough Clerk