

WorkSession Meeting
February 6th, 2013

Meeting was opened by Mayor Theresa Branella at 6:00pm. Those present were G. Gilbert, P. MacAdams, M. Mevoli, J. Meehan, J. Granstrom, J. McCleary, and T. Branella. The Solicitor was Timothy Higgins, Esq..

This Meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein

Acceptance of Committee Reports

Motion – G. Gilbert

2nd – M. Mevoli

All in Favor: Carried.

Engineer's Report – Update of ongoing projects by Greg Fusco, Kei Associates:

1) Reconstruction of Christiana Street project will start within the next week. Our office will coordinate with Mr. Giles as to the actual start date.

2) We are awaiting a response to our Municipal Aid application for the second phase of Christiana Street project. We are hoping the money is announced by March.

3) We received \$135,530.00 discretionary aide needed to begin the grading of the Railroad Crossing Project. We are ready to put the project out to bid once we hear from Conrail about their recommendations.

4) We have been approved for our preliminary application to USDA. We now have to set up a meeting with USDA, Borough Auditor, Solicitor, Mayor, and CFO. Our office will coordinate with Mr. Giles on setting up a time and date.

5) Open Space Grant Round 12 for work on Harry Boulden Field has completed the construction plan. We have asked the School Board to help contribute some funds to the project in the picnic area. We have not heard back from them at this time. M. Mevoli asked if the clerk or mayor can reach out to Mr. Darrow for their intentions. This will allow us to know how much money we can allocate to different parts of the project. G. Fusco continued to say that we have quotes for the regarding part of the project. They seem to be very competitive pricing. He recommends we award to the low quote tonight and get the process started as soon as possible. M. Mevoli said we also received a new scoreboard for the field as a donation from 1st Colonial Bank. He thanked the bank's CEO Gerry Banmiller for the donation.

Everyone thanks G. Fusco for his time.

Open to Public

William Glaze, owner of property between Verchio's and Water Works building, asked about the possibility of putting a Marina on the grounds he owns and on borough property. He requested that council allow him control of the unused land that the borough owns and approach the State for approval. If the land is not being used for the marina, control would be given back to the borough. Mayor Branella said to get a committee together and see if we can get an agreement together. The committee consists of the mayor, J. Granstrom, and G. Gilbert.

Closed to the Public

Resolution:

- # 64-13 Execute MOU to Transfer Specific Radio Equipment for 700MHz Conversion
- # 65-13 Appointment of Representative of CDBG Board
- # 66-13 Award Iuliucci Landscape for Work on Harry Boulden Field for \$12,111
 Motion – G. Gilbert
 2nd – J. McCleary
 All in Favor: Carried.

Discussion/Committee Updates

1) G. Gilbert:

We have blueprints drawn up for our rental property on Haakon Road and we will also get one for the rental on New Broadway over the next month. I picked up the iPads on Saturday. The clerk is going to try and set everything up for the next meeting.

2) P. MacAdams:

He said that the Air Packs for the Fire Department are ready for us to pick up. We are awaiting financing.

3) J. McCleary:

She wants the performance evaluations done over the next couple months. She also wants a report that they were done and the information has been filed. The clerk said he will make sure everyone is aware. She continued with the topic of our website. The preliminary phase is being implemented as we speak and we should get a mission statement together. She asked everyone on council to submit to her a couple mission statements. She will then use those statements to create the borough's overall statement.

4) M. Mevoli:

Easter is coming up and we will be having our annual Easter Egg Hunt on Saturday, March 30th. This is the day before Easter Sunday. He asked the clerk to get the flier from last year and modify it. We can hand deliver them like last year.

5) R. Giles: Borough Clerk

He gave an update on the Flower Shop purchase. He asked council if they had an offer in mind to purchase the property. J. McCleary asked to see an appraisal of the property. R. Giles said he will call the owners and request a copy and send it to her.

He asked what we could do with our new allotment for CDBG Year 35. We haven't received and exact amount yet. Council suggested that we use some money for grass along the Timber Park area. J. Granstrom suggested that we put in a pump and use ground water to maintain the grass. D. Domico stated that she has looked into the pump a month ago, and found that it would cost \$2,000 per year in permitting for the use of the pump. She says it is ridiculous that the state has this law, but it is the minimum price for the DEP permit. Council will bring more ideas to the next work session.

He explained to everyone that we need to come up with a small Capital Plan for this year because we are still awaiting the USDA Application. He put together the prices of all the request of all the departments. The items up for discussion are: Trash Truck for \$200,000; Water System Repairs for \$20,000; Small Back Hoe for \$21,900; Back Hoe Front Loader for \$16,000; Ambulance for approximately \$150,000; RMS Software for \$30,000; Air Packs for \$16,000; Finish EMS Building for \$20,000; Borough Homes for \$75,000; Fire House roof for \$40,000; Fire Truck for \$300,000; Purchase of Flower Shop for New police Station is approximately \$175,000.

The clerk/CFO suggested that we look to spend no more than \$250,000. This will have minimal effect on our debt ratio and USDA application. We already agreed to buy the Air Packs for the Fire Department. We also have been working to finish the EMS building for 5 years. He asked to wait until the Trash Bid opening to decide on the trash truck. G. Gilbert and M. Mevoli suggest we include the borough homes and RMS system now, because of the need for our homes to be renovated and the police to have integrated software for records management which includes a shared service. After a brief discussion, it was decided to table the discussion to the next work session.

Mayor Branella asked if anyone was interested in attending the School Board meetings. P. MacAdams has not been able to attend. J. Meehan and G. Gilbert were asked by the mayor to rotate going to the meetings.

Adjournment:

Motion to Adjourn – G. Gilbert

2nd – P. MacAdams

All in favor: Adjourned.

Ryan Giles
Borough Clerk