

WorkSession Meeting  
April 3<sup>rd</sup>, 2013

Meeting was opened by Mayor Theresa Branella at 6:00pm. Those present were G. Gilbert, P. MacAdams, M. Mevoli, J. Meehan, J. Granstrom, J. McCleary, and T. Branella. The Solicitor was Timothy Higgins, Esq..

This Meeting was advertised in accordance with the Open Public Meetings Act, and complies with all the laws therein

**Acceptance of Committee Reports**

Motion – G. Gilbert  
2<sup>nd</sup> – J. McCleary  
All in Favor: Carried.

**Engineer's Report** – Update of ongoing projects by Greg Fusco, Kei Associates:

1) Reconstruction of Christiana Street project is near completion. The site restoration is completed and the street is scheduled to be paved this week, while the kids are off school for spring break.

2) We are awaiting a response to our Municipal Aid application for the second phase of Christiana Street project. We are hoping the money is announced soon. It was supposed to be announced in March.

3) We received \$135,530.00 discretionary aide needed to begin the grading of the Railroad Crossing Project. We are ready to put the project out to bid once we hear from Conrail about their recommendations. We are still calling Conrail weekly to get the ball rolling.

4) We have been approved for our preliminary application to USDA. We in the middle of filing the full application. We hope to have the application completed by the end of April.

5) Open Space Grant Round 12 for work on Harry Boulden Field has completed the construction plan. The fence around the field to protect the sod may be removed. The concrete along the picnic table will be done next week barring any bad weather. J. Granstrom said all the field have been update with this grant. We had many volunteers throughout the borough helping us. We can thank them enough. M. Mevoli continued with thanking everyone. He spoke how we updated the dugouts on all fields, poured concrete in the dugouts, created more access points for the field, and graded the fields that were severely eroded. J. Granstrom also wanted to thank 1<sup>st</sup> Colonial Bank CEO Gerry Banmiller for the donation of the scoreboard. We got it up today and will be ready for Opening Day. M. Mevoli reminded everyone that Opening Day is Saturday April 6<sup>th</sup> at 9 am at the west side fire house. G. Fusco said the work by the volunteers really saved the town a lot of money.

6) Year 34 CDBG for \$24,700 needs to be utilized soon. R. Giles told G. Fusco that he would contact him with plans for the money allocation.

7) We got quotes for the spray foaming of the fire house roof. The cost is approximately \$30,000. We are awaiting information on how well the spray foam will work with the type of roof. R. Giles said we are looking at getting money through a note to fund this project.

Everyone thanks G. Fusco for his time.

### **Open to Public**

Nothing noted from Public.

Closed to the Public

### **Discussion/Committee Updates**

1) J. Granstrom:

He thanked 1<sup>st</sup> Colonial Bank again for the new scoreboard on the major field. He thanked all the volunteers for all their help in spending their weekends to help get the fields ready. He spoke of a problem brewing with use of the fields. M. Mevoli explained that they were informed of a water leak at the Legion equipment building. On investigating the water leak, we found that no one had a key to the borough building and the lock was different from last year. M. Mevoli continued in saying that he located a set of keys over the weekend from a coach and had them copied for Brooklawn Public Works to service the leak. When PW showed up on Monday to look for the leak, the lock was changed. J. Granstrom said that this is borough property and no one has the right to change the locks. We as a committee have come to the conclusion that we need to put our own locks on the door and give each AA a marked set of keys. We also need to let them know that anyone who violates our locks will be charged to the fullest extent of the law. M. Mevoli ask the clerk to send everyone a letter for a mandatory meeting to go over all the rules and regulations. The clerk said he would send one out next week.

2) P. MacAdams:

Thanked everyone for the help on the Easter egg hunt. He asked why there was trouble on the email system. R. Giles told them he has options that he will go over during his discussion.

Someone from public raised their hand to speak.

Mayor asked for a motion to open back up to the public. J. McCleary motioned and P. MacAdams Seconded.

Mark Wilechek, former owner of an auto shop at the gas station along Crescent Boulevard, spoke in a sarcastic tone. "I want to thank Mr. Gilbert for enforcing the code on me and getting me kicked out of the town. While everyone was having fun at the Easter egg hunt, my daughter and I were emptying the shop out. Mr. Gilbert, why were

you so hard on me when your former mayor is allowed to have his trailer stored behind the Shoprite sitting vacant there for 2 years. You told me you were going to look into it and have it removed but now it has welcome to Shoprite on the side, so I doubt it will be moved. I love this town, I have a lot of time on my hands now that I am retired and will be visiting from time to time. I love this town. Thank you.” The mayor said thanks for your time. G. Gilbert said thank you and good luck.

Mayor closed to the public.

3) M. Mevoli:

Told everyone that we had an unbelievable turnout for the Easter egg hunt. We distributed 622 eggs and a couple gift baskets for a golden egg. There were 711 jelly beans in the guessing contest. A little girl guessed 710. There were a lot of smiling faces. He thanked council for participating. He went on to say that we are looking to add a new sergeant position. The committee is already on board. The second sergeant will allow us a better hierarchy structure. Each of the two sergeant will have two officers and a class II underneath them. G. Gilbert said he is not opposed to the idea as long as no two sergeant are not working the same shift. We had this problem before and it really looked bad having so many of the higher ups working the same time during the day and not having any superior officer at night. Chief McKinney said barring any callouts, we foresee keeping them separate. The clerk said he would make sure we have a certified list prepared.

5) R. Giles: Borough Clerk

He gave an update on the Flower Shop purchase. The owner of the Flower Shop has decided to put the property up for sale. This may work in our favor if no one wants the property. He said he would keep everyone updated.

R. Giles said that we need to put the capital plan together tonight. He put together the prices of all the request of all the departments. The items up for discussion are: Trash Truck for \$200,000; Water System Repairs for \$20,000; Small Back Hoe for \$21,900; Back Hoe Front Loader for \$16,000; Ambulance for approximately \$150,000; RMS Software for \$30,000; Air Packs for \$16,000; Finish EMS Building for \$20,000; Borough Homes for \$75,000; Fire House roof for \$40,000. He said he put everything into a capital plan over the next three years. After discussing each item, it was determined to purchase the RMS system, Air packs, EMS Building Repairs, Fire House roof Repair, placement of a fence around the Pole Barn, and Borough home repairs for a total of \$223,000. Council seemed to want a Trash Truck also, but R. Giles advised that it may hinder our USDA Loan. Council decided to table it but would like to see how the trash privatization bids turns out.

He let everyone know that they do not have to do the EPL seminar for insurance online. They have been invited to our next meeting to have the seminar done in person.

Financial disclosure are going to be done differently this year. They are all going to be web based and done online only. The municipal clerk is no longer responsible for

making sure they are turned in to the office. More details will be provided at the next meeting.

Trash privatization bids were received on March 14<sup>th</sup> 2013. We received bids from three companies. Two companies bid on both solid waste and recycling, while the other bid only on solid waste. The overall low bid for solid waste was Central Jersey for \$227,000 for five years and approximately \$45,400 per year. The low recycling bidder was Waste Management for \$88,224 for an average of \$44,112 per year. Based on these estimates, the CFO thinks we should rebid with both bid being tied in. This will eliminate any chance of having two separate companies picking trash in the town. After a brief discussion it was decided to rebid the project and change the specs. The wanted the bidding for three (3) years contract with two (2) one year options for Alternate 1 and five (5) one year contract options for Alternate 2. The clerk said he would put the bid together with the DPW superintendent and have a resolution to reject all bid at the next meeting. After the rebidding, we can get into a better cost analysis situation.

**Adjournment:**

Motion to Adjourn – G. Gilbert

2<sup>nd</sup> – P. MacAdams

All in favor: Adjourned.

Ryan Giles  
Borough Clerk